

Agenda

Audit and governance committee

Date: **Wednesday 14 October 2020**

Time: **10.30 am**

Place: **Online meeting only**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Caroline Marshall on 01432 260249 or e-mail caroline.marshall3@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Audit and governance committee

Membership

Chairperson **Councillor Nigel Shaw**
Vice-Chairperson **Councillor Christy Bolderson**

Councillor Dave Boulter
Councillor Peter Jinman
Councillor Bob Matthews
Councillor Diana Toynbee
Councillor Yolande Watson

Agenda

		Pages
THE PUBLIC RIGHTS TO INFORMATION AND ATTENDANCE AT MEETINGS		
THE NOLAN PRINCIPLES		
1. APOLOGIES FOR ABSENCE	To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	To receive details any details of members nominated to attend the meeting in place of a member of the committee.	
3. DECLARATIONS OF INTEREST	To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.	
4. MINUTES	To approve and sign the minutes of the meeting held on 25 September 2020.	11 - 24
5. QUESTIONS FROM MEMBERS OF THE PUBLIC	To receive questions from members of the public.	
	<i>Deadline for receipt of questions is 5.00 pm on 8 October 2020 (3 clear working days from date of meeting).</i>	
	<i>Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.</i>	
	<i>Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at https://www.herefordshire.gov.uk/getinvolved</i>	
6. QUESTIONS FROM COUNCILLORS	To receive any questions from councillors.	
	<i>Deadline for receipt of questions is 5.00 pm on 8 October 2020 (3 clear working days from date of meeting).</i>	
	<i>Accepted questions and answers will be published as a supplement prior to the meeting.</i>	
7. PROPOSED REVISED INTERNAL AUDIT PLAN 2020/21	To be assured that the level and range of activity within the proposed revised annual internal audit plan is sufficient to provide assurance over the council's corporate governance arrangements and provides appropriate coverage of key business activities, associated risks and risk management processes.	25 - 38
8. ENERGY FROM WASTE LOAN UPDATE	To provide assurance to the audit and governance committee on the current status of the energy from waste loan arrangement to enable the committee to	39 - 50

fulfil its delegated functions.

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| 9. | TO REVIEW AND AGREE CHANGES TO THE COUNCIL'S WHISTLEBLOWING POLICYCONFIDENTIAL REPORTING CODE (WHISTLEBLOWING) | 51 - 62 |
| 10. | WORK PROGRAMME UPDATE
To provide an update on the work programme for the committee. | 63 - 66 |
| 11. | EXTERNAL AUDIT UPDATE - REDMOND REVIEW
To share with the committee the findings of the national Redmond Review and what expected impact this is expected to have on the future work of the committee. | 67 - 94 |